



**MINUTES OF A SPECIAL
VILLAGE BOARD MEETING OF
THE VILLAGE OF CLARENDON HILLS
PRESIDENT AND BOARD OF TRUSTEES**

**Village of Clarendon Hills
One North Prospect Avenue, Clarendon Hills, Illinois**

January 4, 2021

President Austin called the meeting to order at 6:45 p.m.

1. ROLL CALL

Present at Roll Call: President Austin

Present at Roll Call (Electronically): Trustees DeDobbelaere, Freve, Hall, Jordan, Jorissen, and Knoll

Also Present: Village Manager Barr

Also Present (Electronically): Assistant Village Manager Creer, Community Development Director Ungerleider, Finance Director Potempa, Fire Chief Leahy, Police Chief Dalen, Public Works Director McLaughlin, and Clerk Tandle

2. PLEDGE OF ALLEGIANCE

3. PETITIONS AND COMMUNICATIONS/PRESIDENT'S REPORT

3.1. COVID-19 Update: Village Manager Barr reported that updates from the DuPage County Health Department continue to be negative, although some of the trend lines seem to have moderated. He also stated that the first doses of vaccines began to arrive in DuPage County last week and will be distributed on a phased schedule. He noted that several members of the Village's Police and Fire Departments have received their first dose of either the Pfizer or Moderna vaccine.

3.2. President Austin announced that the next Village Board meeting has been rescheduled to January 19 in observance of Martin Luther King, Jr. Day on January 18.

4. ADDRESSES FROM THE AUDIENCE – NON-AGENDA ITEMS

Resident Mary Odwazny thanked the Public Works Department for quickly and efficiently removing snow from Village streets after the last large snow event.

5. RECESS TO STANDING COMMITTEE MEETINGS

Trustee Knoll moved to recess to the Administrative and Legislative, Finance, Land Use, Public Safety, and Public Services Committee at 6:55 p.m. Trustee Jorissen seconded.

On the call of the roll, the vote was as follows:

Ayes: Trustees DeDobbelaere, Freve, Hall, Jordan, Jorissen, and Knoll

Nays: None

MOTION CARRIED

Administrative and Legislative

1. Negotiations are being finalized with Lakeshore Recycling Systems for a new refuse contract beginning April 1, 2021. The primary outstanding item to negotiate is the ability of residents to opt out of refuse service, which has been allowed by the current refuse provider. The Board considered whether to continue to allow residents who are currently opting out of service to be grandfathered under the new contract and extending a 60-day opt out provision for new construction properties and for “snowbird” residents who anticipate being out of town during portions of the year. Staff anticipates presenting the final refuse contract for Board approval at the January 19, 2021 Village Board meeting.

Finance

1. On December 7, 2020, the Board and staff discussed the possibility of rebating all or a portion of paid liquor license fees for calendar year 2021 and other potential rebates to local businesses impacted by the COVID-19 pandemic. Derek Berg, President of the Chamber of Commerce, made a brief presentation regarding the Clarendon Hills Chamber Cares Network which is designed to provide support for local businesses in need of assistance. The Board supported refunding 100% of paid liquor license fees with the exception of Class A and Class E license holders and providing a one-time grant in the amount of \$10,000 to support the Clarendon Hills Chamber Cares Network.

Land Use

1. On December 17, 2020, the Zoning Board of Appeals/Plan Commission (“ZBA/PC”) considered a request seeking approval for the Mycroft Row Subdivision, a plat of subdivision consolidating six lots into a two-lot mixed-use commercial subdivision at 221-231 Burlington Avenue. The ZBA/PC unanimously recommended approval of the request. A Resolution was presented for adoption that grants subdivision plat approval for the Mycroft Row Subdivision.

2. Community Development Director Ungerleider provided a brief update regarding the progress of the Downtown Revitalization Project.

Public Safety

1. The Police Department currently maintains several portable speed alert signs that are deployed at various locations throughout the Village. In addition to displaying vehicular speeds, the signs also aggregate traffic data which directs officers to problem areas for increased traffic enforcement. Staff would like to make the aggregated traffic data available to residents on the Village website. Sergeant Finfrock made a brief presentation demonstrating how data is collected, how that data is transferred to an interactive map, and how residents can use the map. The Board

supported making the interactive map available to residents and thanked the members of Police Department for their efforts.

Public Services

1. DuPage County has jurisdiction over certain rights-of-way that are designated as County Highways. The Village has installed and maintains folding stop signs at three locations along 55th Street, which is a County Highway. The folding stop signs are mounted on traffic signals and are deployed during signal outages. The installation and maintenance of those signs is the responsibility of municipal Police Departments. A Resolution was presented for adoption that approves an Intergovernmental Agreement between the Village and DuPage County allowing the Village to retain and operate folding stop signs at signalized intersections on DuPage County traffic signals.

6. RECONVENE THE VILLAGE BOARD MEETING

Trustee Hall moved to reconvene the Village Board meeting at 8:48 p.m. Trustee Jordan seconded.

On the call of the roll, the vote was as follows:

Ayes: Trustees DeDobbelaere, Freve, Hall, Jordan, Jorissen, and Knoll

Nays: None

MOTION CARRIED

7. ADDRESSES FROM THE AUDIENCE – AGENDA ITEMS

Resident Elizabeth Trask opposed the Village's authority to mandate that all homeowners pay for refuse services. She stated that she generates very little garbage and would appreciate being allowed to opt out of refuse service with the new provider.

Resident Lad Kucera expressed concern regarding allowing residents to opt out of refuse services.

8. CONSENT AGENDA/OMNIBUS VOTE

Trustee Jordan moved to approve the Consent Agenda as itemized by President Austin. Trustee Hall seconded.

On the call of the roll, the vote was as follows:

Ayes: Trustees DeDobbelaere, Freve, Hall, Jordan, Jorissen, and Knoll

Nays: None

MOTION CARRIED

8.1. Approval of the Special Village Board Meeting Minutes of December 7, 2020 – OMNIBUS VOTE

8.2. Approval of Claims No. 20-12-01M in the Amount of \$952,580 – OMNIBUS VOTE

8.3. Approval of Claims No. 20-12-02 in the amount of \$579,830.92 – OMNIBUS VOTE

- 8.4. Approval of Claims No. 21-01-01 in the amount of \$19,542.92 – OMNIBUS VOTE
- 8.5. Adoption of “A Resolution Granting Subdivision Plat Approval for the Mycroft Row Subdivision” (Resolution No. R-21-01) – OMNIBUS VOTE
- 8.6. Adoption of “A Resolution Approving an Intergovernmental Agreement between the County of DuPage and the Village of Clarendon Hills for the Installation and Maintenance of Folding Stop Signs at Signalized Intersections at County Highways” (Resolution No. R-21-02) – OMNIBUS VOTE

9. **NON-CONSENT AGENDA ITEMS** – There were none.

10. **REPORTS OF OFFICERS**

- Village Manager Barr wished everyone a happy new year.
- Assistant Village Manager Creer stated that some Board members expressed concern tonight with the user-friendliness of Microsoft Teams to conduct electronic meetings. Based on those comments, he asked if the Board would prefer to go back to using Zoom technology for electronic meetings or to continue conducting Village Board meetings using Teams technology. It was the general consensus of the Board to continue to use Teams. It was suggested that staff provide training, if necessary, regarding accessing meetings and sharing documents through Teams.
- Fire Chief Leahy reported at a previous Village Board meeting that there were approximately 500 confirmed COVID-19 cases in the Village. That number has increased to 591. He also reported that 21 firefighters have received the first dose of the Pfizer vaccine and two firefighters have received the Moderna vaccine. The second dose of the vaccines will be distributed January 7 through January 11.
- Police Chief Dalen reported that he and four officers have received the first dose of the Pfizer vaccine. They anticipate receiving the second dose in the next few days.
- Public Works Director McLaughlin reported that Public Works crews and contractors were out multiple times over the New Year’s weekend for snow and ice removal, and he acknowledged them for their efforts.
- Community Development Director Ungerleider reported that Walker’s Restaurant opened for business just before the Christmas holiday. He encouraged residents to continue to support local restaurants and businesses. He also reported that the new tenant who will be moving into the location that was formerly occupied by Bob’s Kitchen and Bath is scheduled to present his business concept at the next Village Board meeting. The owner intends to apply for a liquor license to host tastings and sell microbrew packaged goods.

11. **OTHER BUSINESS** – There was none.

12. EXECUTIVE SESSION – There was none.

13. ADJOURNMENT

There being no further business to come before the Board, Trustee Jordan moved to adjourn the meeting at 9:08 p.m. Trustee Freve seconded.

On the call of the roll, the vote was as follows:

Ayes: Trustees DeDobbelaere, Freve, Hall, Jordan, Jorissen, and Knoll

Nays: None

MOTION CARRIED

Dawn M. Tandle
Village Clerk