



**MINUTES OF A RESCHEDULED SPECIAL
VILLAGE BOARD MEETING OF
THE VILLAGE OF CLARENDON HILLS
PRESIDENT AND BOARD OF TRUSTEES**

**Village of Clarendon Hills
One North Prospect Avenue, Clarendon Hills, Illinois**

January 19, 2021

President Austin called the meeting to order at 6:30 p.m.

1. ROLL CALL

Present at Roll Call: President Austin

Present at Roll Call (Electronically): Trustees DeDobbelaere, Freve, Hall, Jordan, Jorissen, and Knoll

Also Present: Village Manager Barr

Also Present (Electronically): Assistant Village Manager Creer, Community Development Director Ungerleider, Finance Director Potempa, Fire Chief Leahy, Police Chief Dalen, Public Works Director McLaughlin, and Clerk Tandle

2. PLEDGE OF ALLEGIANCE

3. PETITIONS AND COMMUNICATIONS/PRESIDENT'S REPORT

COVID-19 Update: Village Manager Barr stated that DuPage County reports indicate that the number of COVID-19 cases and deaths in the Village represent approximately 1% of the total cases and deaths in the County. The County reported that approximately 1.28% of the County's population has received the vaccine to date and that approximately .85% of the State's population have received the vaccine. The County also announced that the testing site in Wheaton will close at the end of January to shift resources to the vaccination effort. Manager Barr stated that a resident/doctor in the Village has offered to assist with efforts to inform residents about the vaccine and the importance of being vaccinated.

Village Manager Barr noted that page breaks have been added between agenda items in the on-line agenda packet to easily transition from one item to another. He noted that it was the Board's preference to view participants on the screen during Village Board meetings rather than the agenda.

4. ADDRESSES FROM THE AUDIENCE – NON-AGENDA ITEMS

Resident Karen Deane stated that she read an article indicating that the Village may consider not purchasing a new Fire Department ladder truck and may also consider sharing services with the Village of Hinsdale. She has spoken with members of the Fire Department regarding these issues. She expressed concern regarding response times if the Village does not have its own ladder truck,

as well as the safety of residents who live in houses with multiple levels, multi-level condominium and apartment buildings. Village Manager Barr stated that he is scheduled to meet with Hinsdale staff members next week to begin preliminary discussions regarding these issues. He confirmed that no decisions have been made. President Austin also commented that the Board believes it is prudent to review all aspects of every issue and that the goal is to maximize services for residents in a cost-effective manner.

Trustee Jordan apologized for making what he thought was a humorous remark about a resident at the last Village Board meeting. He was told that his remark could have been construed as inappropriate sarcasm.

5. RECESS TO STANDING COMMITTEE MEETINGS

Trustee Jordan moved to recess to the Administrative and Legislative, Community and Intergovernmental Affairs, Finance, Land Use, Public Safety, and Public Services Committee at 6:50 p.m. Trustee Knoll seconded.

On the call of the roll, the vote was as follows:

Ayes: Trustees DeDobbelaere, Freve, Hall, Jordan, Jorissen, and Knoll

Nays: None

MOTION CARRIED

Administrative and Legislative

1. Staff and Lakeshore Recycling Systems (“LRS”) have finalized a new refuse contract after completing the RFP process and finalizing program design details. The contract was presented to the Board for review and approval. Assistant Village Manager Creer was asked to provide clarification regarding senior discounts, allowing residents to select the size of refuse and recycling totes prior to the beginning of service, optional curbside e-waste pick-up service and the cost for that service. After discussion, it was the consensus of the Board to waive the competitive bidding process and to adopt the Resolution approving the new contract with LRS. However, the Board requested that staff provide further information regarding the e-waste provisions with a possible contract amendment that enacted that option.

Community and Intergovernmental Affairs

1. The liquor license previously held by Talley’s Kitchen + Bar was not renewed for 2021. As a result, it is necessary to decrease the number of available Class C and Class H Liquor Licenses. Additionally, staff discovered that the Village Code indicates there are two Class G licenses which are not in use. An Ordinance was presented for adoption that amends Chapter 33, Section 33.12, of the Village Code to decrease the number of available Class C licenses from four to three, Class G licenses from two to zero, and Class H licenses from five to four.

Finance

1. Pursuant to the Board’s direction at the January 4, 2021 Village Board meeting, staff drafted an Ordinance waiving calendar year 2021 liquor license renewal fees to provide relief for

local bars and restaurants impacted by the COVID-19 pandemic. Staff confirmed that this relief is only being extended to existing license holders who have paid the annual renewal fee. An Ordinance was presented for adoption approving a 100% reduction in liquor license renewal fees for Class C, K, L, M, and N liquor license holders for the calendar year 2021 licensing period.

2. Pursuant to the Board's direction at the January 4, 2021 Village Board meeting, a Resolution was presented for adoption authorizing a one-time \$10,000 contribution to assist the Clarendon Hills Chamber of Commerce's mission to support economic development, business retention, and business marketing.

Land Use

1. Frank Spreitzer, Dillon Walentin, and legal counsel Brian Krajewski made a brief presentation regarding their intention to open a tap room and bottle shop ("The Open Door") in the space formerly occupied by Bob's Kitchen and Bath located at 20 S. Prospect Avenue. They are proposing to renovate the existing storefront to accommodate a brewhouse that offers craft beers, wines, ciders, and meads and a small food menu. Their craft products will be served on tap and will be available to purchase. They would also like to host tastings and provide outdoor seating at the front and rear of the building. They anticipate opening for business in late spring. The Board supported the proposed business model and President Austin stated that he believes an upscale tap room and bottle shop will be well received. Mr. Spreitzer indicated that he hopes to begin the liquor licensing process as soon as possible.

Public Safety

1. The Police Department currently maintains two staff vehicles that are scheduled to be replaced on an alternating five-year basis. \$35,000 has been budgeted to replace the Department's 2007 Ford Explorer this year. Staff requested authorization to purchase and up-fit a 2021 Ford Utility Police Interceptor to replace the 2007 Ford Explorer. The new vehicle will be purchased from the Currie Motors Commercial Center through the Suburban Purchasing Cooperative in the amount of \$34,031. The cost to up-fit the vehicle with emergency equipment is approximately \$5,400. Staff intends to offset the cost of this nonbudgeted equipment by using funds from the Department's DUI Tech account. A Resolution was presented for adoption that authorizes waiving the competitive bidding process and approves the purchase and up-fitting of a 2021 Ford Utility Police Interceptor.

Public Services

1. The Village maintains infrastructure along the Ogden Avenue and Route 83 rights-of-way. The State requires that all municipalities, counties, and townships that maintain State infrastructure adopt a biennial Resolution pledging that they will obtain permits prior to working in State rights-of-way and will ensure that any contractor in their employ will do the same. The State also requires a pledge of indemnification to accompany any such work. If the Village adopts the Resolution, the State will waive the requirement of a surety bond from the Village, but not from Village contractors. A Resolution was presented for adoption regarding work that may be performed within State rights-of-way in calendar years 2021 and 2022.

6. RECONVENE THE VILLAGE BOARD MEETING

Trustee Jordan moved to reconvene the Village Board meeting at 8:10 p.m. Trustee Hall seconded.

On the call of the roll, the vote was as follows:

Ayes: Trustees DeDobbelaere, Freve, Hall, Jordan, Jorissen, and Knoll

Nays: None

MOTION CARRIED

7. ADDRESSES FROM THE AUDIENCE – AGENDA ITEMS

Laura Marquardt, Co-President of the Chamber of Commerce, suggested that residents may want to consider donating used computer equipment and gaming devices to the People’s Resource Center (the “PRC”) in Westmont rather than throwing them away with weekly trash and recycling pickups. The Board supported her suggestion and requested that Ms. Marquardt coordinate with Assistant Village Manager Creer to determine what items the PRC will accept.

8. CONSENT AGENDA/OMNIBUS VOTE

Trustee Jordan moved to approve the Consent Agenda as itemized by President Austin. Trustee Knoll seconded.

On the call of the roll, the vote was as follows:

Ayes: Trustees DeDobbelaere, Freve, Hall, Jordan, Jorissen, and Knoll

Nays: None

MOTION CARRIED

8.1. Approval of the Special Village Board Meeting Minutes of January 4, 2021 – OMNIBUS VOTE

8.2. Waive First Consideration, Second Consideration/Adoption of “An Ordinance Amending Chapter 33, Section 33.12 of the Clarendon Hills Village Code in regard to a Decrease in the Number of Class C, Class G, and Class H Liquor Licenses” (Talley’s Kitchen + Bar) (Ordinance No. 21-01-01) – OMNIBUS VOTE

8.3. Approval of Claims No. 21-01-02M in the amount of \$6,015.24 – OMNIBUS VOTE

8.4. Approval of Claims No. 21-01-02 in the amount of \$657,579.43 – OMNIBUS VOTE

8.5. Waive First Consideration, Second Consideration/Adoption of “An Ordinance Approving a One Hundred Percent Reduction in Liquor License Renewal Fees for Class C, K, L, M, and N License Holders for the CY 2021 Licensing Period to Provide Economic Relief to the Business Community” (Ordinance No. 21-01-02) – OMNIBUS VOTE

8.6. Adoption of “A Resolution Authorizing a Contribution to the Clarendon Hills Chamber of Commerce in the Amount of \$10,000” (Resolution No. R-21-03) – OMNIBUS VOTE

- 8.7. Adoption of “A Resolution Pertaining to Work in State Right-of-Ways” (Resolution No. R-21-04) – OMNIBUS VOTE

9. NON-CONSENT AGENDA ITEMS

- 9.1. Trustee Knoll moved to adopt “A Resolution Authorizing Waiving the Bidding Process and Awarding a Service Contract for Residential Solid Waste Collection and Disposal Service to Lakeshore Recycling Systems of Morton Grove, Illinois” (Resolution No. R-21-05). Trustee Jordan moved to amend the motion to revise the service contract to provide for clarification of the vendor’s curbside e-waste pick-up service. Trustee Freve seconded.

On the call of the roll, the vote was as follows:

Ayes: Trustees DeDobbelaere, Freve, Hall, Jordan, Jorissen, and Knoll

Nays: None

MOTION CARRIED

- 9.2. Trustee Knoll moved to adopt “A Resolution Authorizing Waiving the Bidding Process and Approving the Purchase of a 2021 Ford Utility Police Interceptor from Currie Motors Commercial Center in the Amount of \$34,031” (Resolution No. R-21-06). Trustee Hall Seconded.

On the call of the roll, the vote was as follows:

Ayes: Trustees DeDobbelaere, Freve, Hall, Jordan, Jorissen, and Knoll

Nays: None

MOTION CARRIED

10. REPORTS OF OFFICERS

- Village Manager Barr reported that local and regional officials have begun to discuss outdoor summer events in relation to the ongoing COVID-19 pandemic. He is optimistic that the annual concert series will continue this summer. He also stated that there have been recent discussions regarding the Open Meetings Act and how it might relate to written communications to the Board. In order to avoid violating the Open Meetings Act, he requested that Board members refrain from “replying to all” if they respond to any correspondence addressed to the entire Board. Trustee DeDobbelaere asked what the objective is of conducting a Pavement Condition Study. Manager Barr responded that the study is being conducted to plan for future road resurfacing and maintenance and to budget appropriately.
- Public Works Director McLaughlin reported that he met with engineers from Baxter & Woodman last week to refine the scope of the Pavement Condition Study. He anticipates presenting the final study to the Public Works Committee or the entire Village Board in late February or early March. Director McLaughlin is scheduled to meet with representatives from Leopardo Companies, Inc. tomorrow to coordinate the installation of new windows at the Village Hall next month and to discuss the scope and potential subcontractors for the anticipated improvements planned for the Public Works facility and the Ann Street Water Station.

- Community Development Director Ungerleider reported that the Zoning Board of Appeals/Plan Commission (“ZBA/PC”) meeting scheduled for January 21 has been cancelled. He stated that there are several volunteer opportunities for residents to join Village committees, particularly the ZBA/PC and the Downtown Design Review Commission. He encouraged residents to visit the “How Do I” page on the Village’s website for additional information. Director Ungerleider reported that the Chamber of Commerce is scheduled to meet tomorrow morning. He stated that the Chamber is creating exciting new programs to support and promote local businesses. He encouraged residents to become involved in the business community and to support local businesses.

11. **OTHER BUSINESS** – There was none.

12. **EXECUTIVE SESSION** – There was none.

13. **ADJOURNMENT**

There being no further business to come before the Board, Trustee Knoll moved to adjourn the meeting at 8:32 p.m. Trustee Jordan seconded.

On the call of the roll, the vote was as follows:

Ayes: Trustees DeDobbelaere, Freve, Hall, Jordan, Jorissen, and Knoll

Nays: None

MOTION CARRIED

Dawn M. Tandle
Village Clerk