



**MINUTES OF A SPECIAL
VILLAGE BOARD MEETING OF
THE VILLAGE OF CLARENDON HILLS
PRESIDENT AND BOARD OF TRUSTEES**

**Village of Clarendon Hills
Police Station Training Room
448 Park Avenue, Clarendon Hills, Illinois**

June 21, 2021

President Austin called the meeting to order at 5:15 p.m.

1. ROLL CALL

Present at Roll Call: President Austin and Trustees DeDobbelaere, Gallagher, Jordan, Jorissen, Lannert, and Lazar

Also Present: Village Manager Barr, Assistant Village Manager Creer, Finance Director Potempa, Fire Chief Leahy, and Public Works Director McLaughlin

Also Present (Electronically): Clerk Tandle

2. PLEDGE OF ALLEGIANCE

3. PETITIONS AND COMMUNICATIONS/PRESIDENT'S REPORT

3.1. COVID-19 Update: Village Manager Barr reported that, with Phase 5 now in effect in Illinois, businesses and other venues are continuing to open up. All indications are that things are heading in a positive direction.

3.2. Village Manager Barr introduced Jonathan Mendel who has been selected to become the Village's new Community Development Director effective July 26, 2021. He stated that Mr. Mendel is highly qualified and experienced and that he believes this will be a relatively seamless transition. Mr. Mendel was present electronically and expressed his enthusiasm to begin his new position.

Trustee Jordan moved concurrence with the appointment of Jonathan Mendel as the Village's Community Development Director. Trustee Jorissen seconded.

On the call of the roll, the vote was as follows:

Ayes: Trustees DeDobbelaere, Gallagher, Jordan, Jorissen, Lannert, and Lazar

Nays: None

MOTION CARRIED

4. ADDRESSES FROM THE AUDIENCE – NON-AGENDA ITEMS

Resident Lori Burchett commented that she was concerned about incidents occurring recently in Chicago. She also stated that she was offended after hearing a sitting Trustees tell a joke which she believed was in poor taste and demanded that the Trustee resign from the Board. Trustee Jordan

voiced support for the Trustee, noting that this Trustee has served the community well for many years. President Austin and other Trustees concurred with that opinion.

5. RECESS TO STANDING COMMITTEE MEETINGS

Trustee Jordan moved to recess to the Land Use and Public Safety Committees at 5:37 p.m. Trustee Lazar seconded.

On the call of the roll, the vote was as follows:

Ayes: Trustees DeDobbelaere, Gallagher, Jordan, Jorissen, Lannert, and Lazar

Nays: None

MOTION CARRIED

Land Use

5.1. A bid opening was conducted on June 16, 2021 for the Burlington Plaza and Alley Project at the corner of Prospect and Burlington Avenues. Three bids were submitted for consideration. Public Works Director McLaughlin commented that he is uncertain why additional companies did not submit bids for this project. After reviewing the three bids that were submitted, Director McLaughlin stated that he would like to obtain additional information from the two lowest bidders to gain a better understanding of their experience and how they arrived at their bid numbers before a final recommendation is presented for Board approval.

Public Safety

5.2. Based on the Downtown Revitalization Plan, staff recommended amending Section SA41.2 of the Village Code to codify time limit parking on both sides of Burlington Avenue (between Prospect Avenue and 136 Burlington Avenue) and Golf Avenue (between Burlington Avenue and the alley immediately north of Burlington Avenue). An Ordinance was presented for second consideration and adoption that amends the Village Code regarding time limit parking at those locations.

6. RECONVENE THE VILLAGE BOARD MEETING

Trustee Jordan moved to reconvene the Village Board meeting at 5:45 p.m. Trustee Jorissen seconded.

On the call of the roll, the vote was as follows:

Ayes: Trustees DeDobbelaere, Gallagher, Jordan, Jorissen, Lannert, and Lazar

Nays: None

MOTION CARRIED

7. ADDRESSES FROM THE AUDIENCE – AGENDA ITEMS – There were none.

8. CONSENT AGENDA/OMNIBUS VOTE

Trustee Jordan moved to approve the Consent Agenda as itemized by President Austin. Trustee Jorissen seconded.

On the call of the roll, the vote was as follows:

Ayes: Trustees DeDobbelare, Gallagher, Jordan, Jorissen, Lannert, and Lazar

Nays: None

MOTION CARRIED

8.1. Approval of the Special Village Board Meeting Minutes of June 7, 2021 – OMNIBUS VOTE

8.2. Approval of Claims No. 21-06-02 in the amount of \$249,207.55 – OMNIBUS VOTE

8.3. Second Consideration/Adoption of “An Ordinance Amending Section SA41.2 of the Clarendon Hills Village Code in regard to Time Limit Parking Zones” (Burlington and Golf Avenues) (Ordinance No. 21-06-14) – OMNIBUS VOTE

9. **NON-CONSENT AGENDA ITEMS** – There were none.

10. **REPORTS OF OFFICERS**

- Assistant Village Manager Creer reported that staff resubmitted an application to the State requesting approval of a liquor license for the *Dancin’ in the Street* concerts now that Phase 5 is in effect. He noted that the first “Acoustic Night” concert is scheduled this Wednesday, June 23. Derek Berg, Chamber of Commerce President, described the process for hosting several performers on the same night at different locations throughout the central business district.
- Finance Director Potempa stated that vehicle stickers are required to be purchased and displayed by July 1.
- Fire Chief Leahy reported that last night’s severe storm began at approximately 10:30 p.m. and tornado sirens were activated at 10:52 p.m. Although there was minimal damage in the Village, approximately one-half of houses lost power. He also reported that the Clarendon Hills Police Department was called to provide additional assistance to the Village of Woodridge, which was severely impacted by the storm.
- Public Works Director McLaughlin reported that the summer drought continues. Public Works crews continue to water sod, seeds and new parkway trees. He also reported that Public Works employee Gino Smith was called in last night after the SCADA system indicated that power was out at the lift station. The power was restored and no additional measures had to be taken.

11. **OTHER BUSINESS** – There was none.

12. **STRATEGIC PLANNING SESSION** – SEE SEPARATE MINUTES.

13. **EXECUTIVE SESSION** – There was none.

14. ADJOURNMENT

There being no further business to come before the Board, Trustee Jordan moved to adjourn the meeting at 8:40 p.m. Trustee Jorissen seconded.

On the call of the roll, the vote was as follows:

Ayes: Trustees DeDobbelaere, Gallagher, Jordan, Jorissen, Lannert, and Lazar

Nays: None

MOTION CARRIED

Dawn M. Tandle
Village Clerk

STRATEGIC PLANNING SESSION – JUNE 21, 2021

MINUTES

**FOR THE SPECIAL VILLAGE BOARD MEETING OF
THE VILLAGE OF CLARENDON HILLS PRESIDENT AND BOARD OF TRUSTEES
POLICE STATION TRAINING ROOM
AT 448 PARK AVENUE, CLARENDON HILLS, IL**

- 1. Presentation:** Staff prepared a presentation on various topics for the Goal Setting Session.
- 2. Previous Goals:** Staff covered the status on 2020-21 goals and provided updates.
- 3. Policy/Service Level Discussion:**
 - o **Shared Marketing/Events Position with Chamber:** Village staff and Chamber President Berg presented a proposal from the Chamber regarding a strengthening of a partnership between the Chamber and Village to include a fulltime staff member. The Board directed staff to come back with options and additional details.
 - o **Video Gaming:** Staff presented the idea of removing the video gaming ban enacted in 2012. The Board expressed a general lack of interest in the concept, though acknowledged the positive benefits it could have for existing restaurants.
 - o **Permanent Downtown Parking and Street Closures:** Staff presented on the current status of downtown seating. Chamber President Berg spoke in favor of making the COVID-19 changes permanent. The Board agreed to continue the program on a permanent basis, with staff to draft regulations.
 - o **Ogden Avenue TIF:** Staff presented on the Ogden TIF, which has accomplished its first set of goals. The general Board consensus was to move forward with soliciting feedback from building owners to determine if there are any projects that make sense to use the funding for.
 - o **Use of American Recovery Act Funds:** Trustee DeDobbelaere expressed that the funds should not have been sent to local governments, but instead based on need. President Austin agreed. Overall consensus was to allow the money to be used to offset general fund revenue decreases as specified in the Act.
 - o **Traffic Engineering:** Staff asked the Board to provide opinions on enhanced traffic studies on Middaugh, Coe and Chicago. Trustee Jordan expressed that parking should be eliminated on the streets. Trustee Gallagher agreed. President Austin stated that the Village explored that in the past and it was not popular with residents in the area. Consensus of the Board was no additional traffic studies should be authorized.
 - o **Community Needs Survey:** Staff presented on the history of the survey. The Board authorized discontinuing the survey due to low response rates.

- o **Administrative Scheduling:** Staff provided an update on the current work-from-home status of the Village. The Board authorized continuing one day a week work-from-home for eligible employees.
- o **Other Revenues:** The Board was presented with possible revenue enhancement options. There was no interest to move forward at this time.
- o **100 Year Celebration Planning:** The Board suggested asking the Chamber to assist.

4. **Board Driven Items:** Village Board-identified items to discuss at the session. Trustee Gallagher raised the desire in the community for a dog park. Manager Barr responded he would reach out to the Park District. Trustee Gallagher asked about the ribbons on trees. Manager Barr answered it was a difficult and sensitive issue. Trustee Lannert agreed that the issue was very controversial. Trustee Gallagher asked about the decision making behind a short yard waste sticker refund period. Staff responded that demand was higher than expected, but it was difficult to reopen.

5. Conclusion

Prepared By:

Zachery Creer, Assistant Village Manager